

Nursery

Wrap Around Care - Terms and Conditions of Booking

- The minimum booking for a session is 1 hour for After School Club. For Breakfast Club it is 1.25 hours.
- After School Club first collection will be at 4pm only.
- If your child is booked in for later than 4pm, they can be collected at any time; please phone the WAC number: 07561 272647.
- No refunds will be given for missed/cancelled sessions, unless this is due to a school trip or emergency closure when credit will be given against future bookings.
- If you inform the School office that you no longer require any pre-booked Wrap Around Care sessions for your child/ren due a national or local lockdown, you will receive a 50% refund.
- Bookings made on this form are charged at **£6.25 per hour (2 year-olds)** and **£5.85 per hour (3 & 4 year-olds)**.
- Additional and casual hours may be booked on demand, subject to staffing, at a cost of **£7.50 per hour (2 year-olds)** and **£7.00 per hour (3 & 4 year-olds)**.
- Booking forms must be received by the office by the specified date.
- Invoices for bookings will be issued at the beginning of the preceding month, or as soon as practically possible.
- Payment of invoice is required by the date specified.
- A late pick up fee will be applied for all collections after 5.30pm at a rate of £10 for the first fifteen minutes, and £10 for each fifteen minutes thereafter. After 6pm, if no contact has been made, appropriate actions will be taken.
- If you collect your child later than the time you have booked in and paid for, you will be charged at the casual rate:
- Payment for late pick up charge will be advised at the time of collection and payable within one week.
- Our method of payment will be via ParentPay.
- The parent agrees to medical/dental attention being sought in an emergency; the parent will be notified as soon as possible in this event.
- Emergency contact and consent details will be drawn from the school's database for pupils.
- Care cannot be given to a child who is sick, in particular with infectious diseases such as vomiting and diarrhoea.
- The school reserves the right to review the payment structure, and will give at least one month's notice.